



Optimising Your Human Resources

Enhancing your Human Capital

If your organisation is willing to increase its productivity and improve its performance, it must invest in its employees and enhance their resources. The introduction of BODET solutions will free up more time for your HR department.

Making communication easier

To give employees and managers access to their own personal data, BODET offers a range of solutions for viewing information on clocking terminals, via the intranet and email.

In this way, your HR department will be able to optimise its involvement and operational role within your organisation.

Reducing administrative duties

Examples of the many administrative duties that can be simplified include the entry of absence requests, clocking declarations, checking results and payroll preparation. By decentralising and automating these tasks, BODET can help you improve the quality of work and availability of your HR department.

Our commitment:

Less administration, more strategy

BODET solutions can help your HR department spend less time on administrative tasks and concentrate on its strategic management missions.



Human Resources at the Heart of your Organisation



BODET Software: European Leader in Time and Attendance Management

History and facts

Our passion for well-designed and well-built products dates back to our industrial origins (creation in 1868). Today, we apply the same rigour to software publishing and terminal manufacture in order to guarantee the sustainability of our solutions.

With over 25,000 customers, Bodet is now the undisputed European leader in time and attendance management.

Offering software available in 10 languages (including French, English, German, Spanish and Dutch), with 5 subsidiaries (Great Britain, Belgium, Switzerland, Spain and Portugal) and international distributors, Bodet delivers a solution to optimise your HR policy in Europe.

Employing over 500 people, Bodet provides quality service confirmed by ISO 9001 Version 2000 certification, and continuously seeks to improve customer satisfaction.

Enhanced Human Resources expertise for over 20 years

Since we created our first time and attendance management system in 1987, Bodet has acquired a solid experience in providing solutions that make HR management easier.

Our experts will help you optimise your ROI (return on investment). We have the requisite skills and staff to guide you from the analysis of your requirements through to the progressive implementation stage.

Bodet offers a comprehensive solution (clocking terminals, software and the provision of services) with a single contact throughout your project.

Solutions oriented towards new technologies

Bodet has a genuine technological innovation policy, in which it is investing a considerable proportion of its turnover. Our Research & Development teams are at the leading edge of Information and Communication Technologies (ICT) to bring you the benefit of present and future innovations.



KelioOptima

your **Strategic Solution**

A global solution

Kelio Optima is a global solution in terms of:

- products: hardware and software,
- services: audit, project management, installation, training and hot line support. All provisions are available to your HR department, enabling it to conduct its project in optimal conditions.

Upgradeable to new technologies

Kelio Optima has been designed to be compatible with and upgradeable to new technologies (JAVA development, WEB screens, multi databases, multi-browsers, etc).







In this way, your investment will always keep up to date with its technical environment.

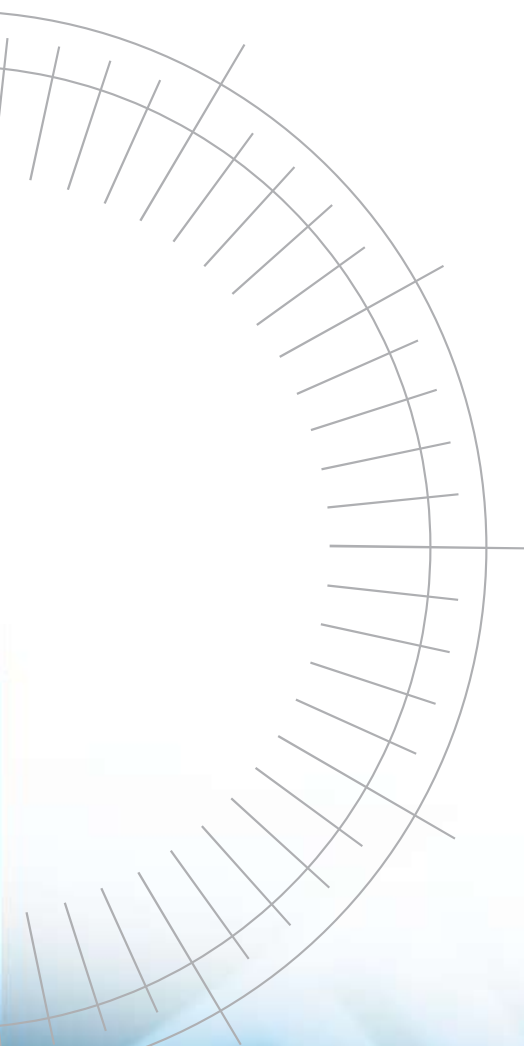
A decentralised and participatory solution

Kelio Optima is a user-friendly solution designed to make information accessible to every participant involved in your HR policy, in a completely secure and efficient environment, enabling your HR department every functionality it needs to complement a strategic approach.

A comprehensive and integrated solution

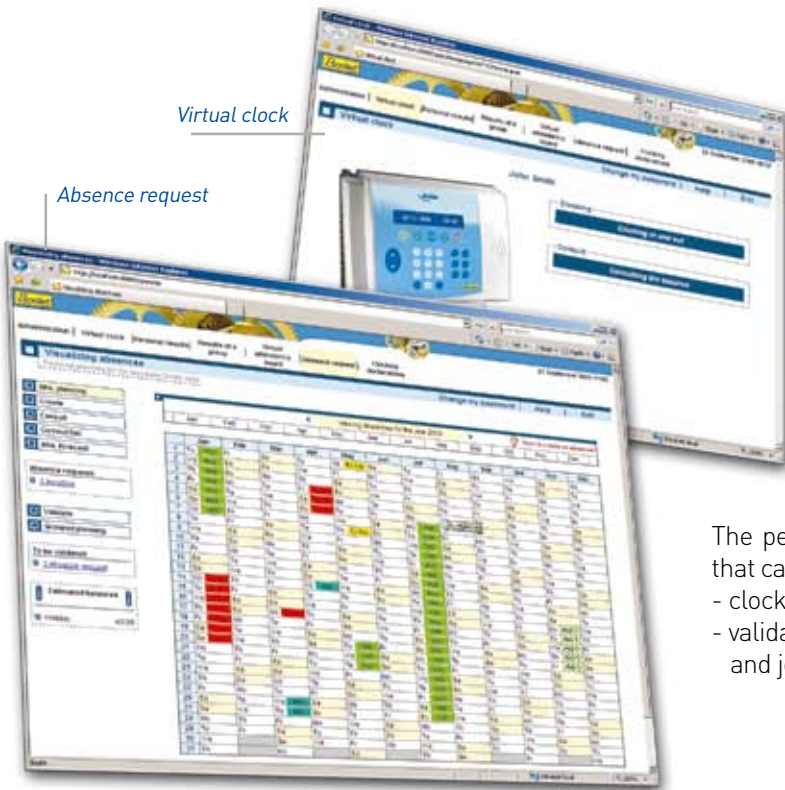
To meet your organisation's different business requirements, Kelio Optima offers a variety of specific features accessible to all involved within your HR policy:

-  Prepare pay simply via the time and attendance/absence management
-  Convey and decentralise administrative duties via the personal workspace
-  Organise work efficiently via the planning module
-  View results quickly via the comprehensive reporting
-  Identify jobs clearly via the job management
-  Effectively secure the access points to your buildings via the access control



Virtual clock

Absence request



Personal workspace

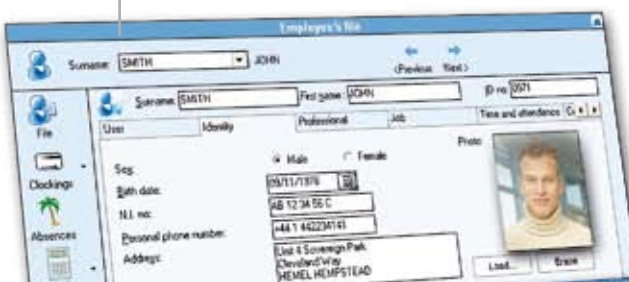
The personal workspace has a large number of functionalities that can be used to decentralise access to certain HR policy data:

- clocking, requesting an absence, viewing results etc.,
- validating employee requests, managing their attendance and job costing, etc.



Attendance / Absence

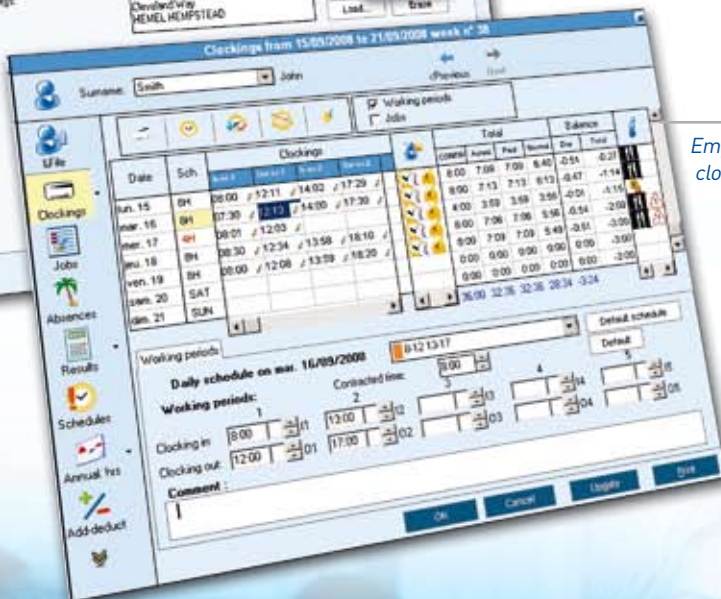
Employee's file



With Kelio Optima, you can comprehensively and efficiently manage:

- attendance: regular, shift and cycle work, bonuses and allowances, annualised hours, overtime hours, special hours, etc.,
- absence: absence on a flexitime basis, lieu days, etc.

With workflow, you can manage employee and manager attendance and absence times. Special calculations specific to your organisation can also be programmed.



Employee's clocking



Your Comprehensive and Integrated Business Solution

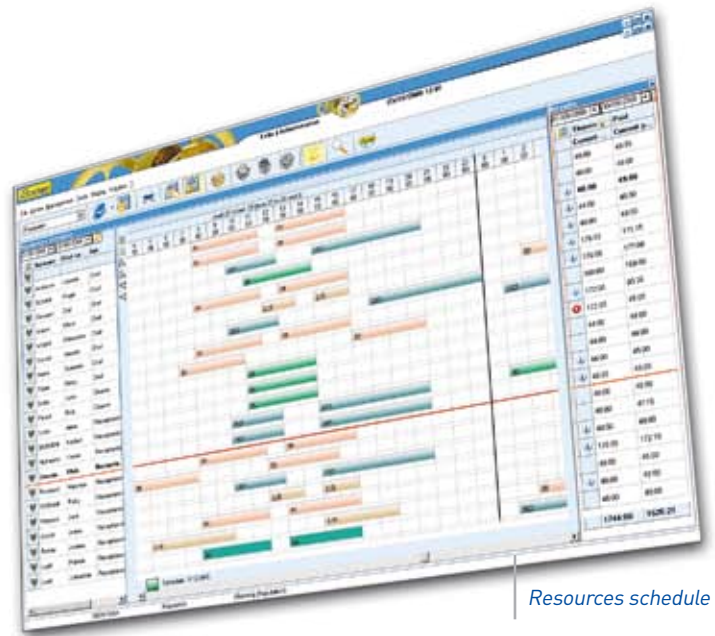


Planning

To help you organise your work schedules, the planning offer assists you in:

- routine daily management: skills, duty rotas, relief rotas, requirements, shifts, etc.,
- anticipating attendance and absence results.

With Kelio Optima, you will find it simple to compare what was planned with what was achieved in real time.

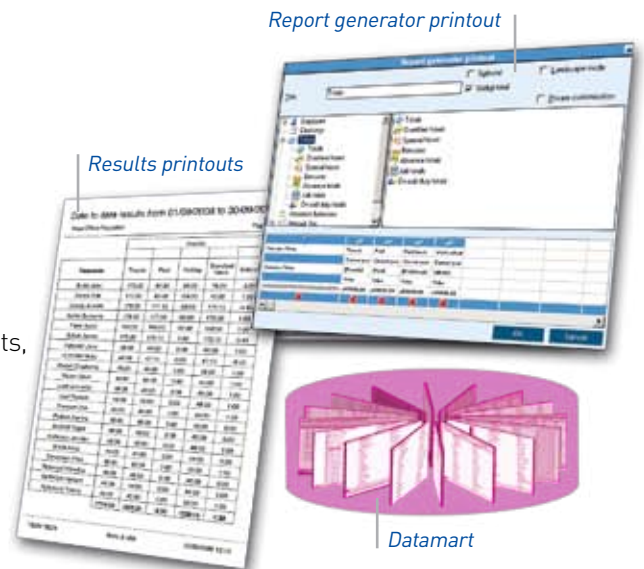


Reporting

With Kelio Optima, your reporting can be:

- simple, due to the numerous customisable standard printouts,
- advanced, configurable printouts.

Your printouts can be exported and saved in different formats (.pdf, .xls, .doc, .jpg).



Job costing management

Organising and analysing your company's activity with Kelio Analytics module.



Access control

We offer several comprehensive solutions incorporating both hardware and software to secure the access to your buildings.



Integration into your information System

Kelio Optima integrates with your Information system by exchanging data with:

- More than 100 payroll software applications (Sage, Pegasus, etc.)
- an LDAP directory

Technical architecture

Kelio Optima can be used via a web browser (Internet Explorer, Firefox) in a Windows® 2000, 2003, 2008, XP, Vista, 32 or 64 bits environments and can support various databases (Oracle, SQL server, Firebird, etc). Our WEB-accessible solution simplifies the deployment of your HR software.

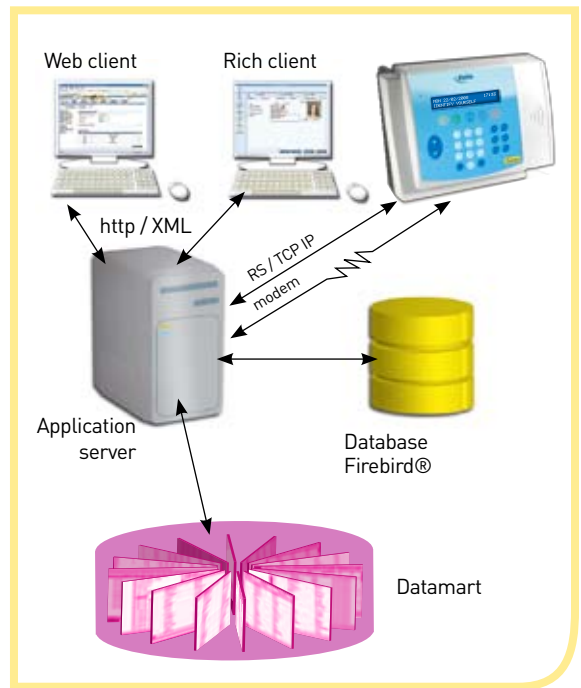
Bodet clocking terminals

Kelio Optima has a range of high-technology clocking terminals and access readers (Ethernet connection, serial connection, biometric fingerprint and handscan reading, etc.).



KelioOptima

The Solution Adapted to your Technical Environment



A **BODET** Solution

guaranteed skills with high performance customer service



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